In the interest of public health during the COVID-19 pandemic, the Lakewood Municipal Court is modifying its operations effective Monday, March 16, 2020.

At this time, there are no changes in court operations, except as follows:

The Court will suspend certain local rules to permit individuals to file a motion for continuance in a criminal or traffic cases due to the pandemic. These motions can be filed by fax, (216-529-7687), email (lakewoodcourt@Lakewoodoh.net), regular mail, or personal delivery to the court. For emergency situations, you may call the court at (216) 529-6700.

## Please note that if you:

- have recently travelled from an area with widespread or ongoing community spread of COVID-19
- reside or have had close contact with someone who has travelled to one of these areas within the last 14 days
- have been asked to self-quarantine by any hospital or health agency, or
- have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19

you must take the following action:

If you are scheduled to appear in the Lakewood Court in the near future, contact your attorney for further instructions. If you do not have an attorney, submit a written request for a continuance. The Court will make reasonable accommodations to reschedule appearances or you may be permitted to appear via teleconference or videoconference with the approval of the judge.

If you have flu-like symptoms (fever, cough, shortness of breath), please inform the Court Security Officers at the city hall entrance. You may be denied access into the building and be asked to contact your healthcare provider for details on how to proceed with proper medical care.

These steps are being taken out of an abundance of caution to slow the spread of the virus and protect the health of courthouse staff and the community. Thank you for your cooperation and understanding.

Due to the need to reduce personal contact, the Court will not be performing marriage ceremonies until further notice.